

South Central Louisiana Human Services Authority

Board Meeting Minutes

May 12, 2016

Members Present: Ray Nicholas (Assumption), Herbert Barnes (Lafourche), Karen Lentini (St. Charles), Lynne Farlough (St. John), and Cheryl Turner (Terrebonne).

Members Absent: Viola Daigle (Lafourche), Alisa Dunklin (St. James), Stan Robison (St. Mary) and Danny Smith (Terrebonne).

Guest in attendance: Lisa Schilling (Executive Director), Kristin Bonner (Deputy Director), Janelle Folse (Fiscal Director), Wesley Cagle (DD Director), and Marian Palmisano (Secretary).

Agenda Item	Action Recommended/Outcome
Call to Order	Chairman Ray Nicholas called the meeting to order at 6:10 p.m.
Opening Prayer & Pledge of Allegiance	Mrs. Lynne Farlough led the prayer and Ms. Karen Lentini led the Pledge of Allegiance.
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the April 14, 2016 meeting were reviewed. Mrs. Lynne Farlough motioned to approve the minutes of the April 14, 2016 Board Meeting, seconded by Mrs. Cheryl Turner, motion carried and minutes were approved.
Board Issues	<p><u>Board Member Travel Reimbursement:</u> Board Members were reminded to submit travel reimbursement forms.</p> <ul style="list-style-type: none"> • Chairman Nicholas briefly reminded Board Members present that the deadline to submit their Personal Financial Disclosure Statement Packet is May 16, 2016.
Executive Director Report	<p><u>Agency Update:</u> Lisa Schilling</p> <ul style="list-style-type: none"> • <u>Capital Outlay Funds:</u> Ms. Schilling gave a brief update of the Capital Outlay Funding including the option/information of the 8028 Park Avenue and the proposed new building site on Corporate Drive. Ms. Schilling also discussed the reduction of Capital Outlay Funding in HB 2 that was amended during the Appropriations Committee on 5/10/2016. Ms. Schilling stated she contacted the Legislative Delegation for support/assistance to revert the funds to the original funding amount given the status of negotiations for the building purchase. As to this date, funds have not been restored and there has been no feedback from the Delegation. • <u>Environmental Services Project Update:</u> Ms. Schilling gave a brief update of the Environmental Services Projects noting the status of each project with emphasis on RPBHC preparedness for Pharmacy transfer soon. • <u>Employee Recognition Details:</u> Ms. Schilling reviewed the details of the Employee Recognition Program noting a reception will be held at each clinic site. Approximately 15 employees will be recognized for their years of service. Dates and times of presentations will be forwarded upon finalization. • <u>Savings Accounts-Escrow and Local Checking Account:</u> Ms. Schilling reviewed the spreadsheet with the Escrow and Local Checking account details including carry forward funds. Explained that Senate Finance requested this information. • <u>Latest Budget Reduction Scenario:</u> Ms. Schilling reviewed the FY 17 Recommended Base Budget by Activity including the program description and the spreadsheets reflecting budget cuts of 3% and then the additional 6% reduction. The Total Reduction Amount at this time is \$1,476,028. Ms. Schilling noted what program areas would be reduced or eliminated due to the reductions. • Ms. Schilling stated she attended the Houma-Terrebonne Chamber of Commerce Health & Welfare Committee and gave a presentation of SCLHSA services available to individuals in the catchment area. Attendees were impressed with SCLHSA's services spectrum and would like to highlight these services in their monthly magazine, "Focus". <p><u>Financial Report:</u> Janelle Folse</p> <ul style="list-style-type: none"> • <u>Monthly Budget Summary (April):</u> Ms. Folse reviewed the FY 16 Budget Analysis for April as of 4/30/2016 including projected revenues/expenditures and the Legislative Appropriated Budget.

Agenda Item	Action Recommended/Outcome
Executive Director Report (cont'd)	<ul style="list-style-type: none"> • <u>Webcheck Report (April)</u>: Ms. Folsie reviewed the FY 16 Webcheck Summary Report reflecting Collections and Projections for April as of 4/30/2016. • <u>Self-Generated Revenue Report (April)</u>: Ms. Folsie reviewed the FY 2016 Self-Generated Revenue Report for April reflecting collections as of 4/30/16. <ul style="list-style-type: none"> ○ Motion to approve the FY 16 April Budget Analysis, the Webcheck Summary Report for April 2016 and the Self-Generated Revenue Report as of 4/30/2016 by Mr. Herbert Barnes, seconded by Ms. Karen Lentini, motion carried. <p><u>Operational Review</u>: Kristin Bonner</p> <ul style="list-style-type: none"> • <u>Quarterly Quality Measures</u>: Ms. Bonner reviewed the FY 16 2nd Quarter Performance Indicator Report. • <u>LaPas</u>: Ms. Bonner reviewed the FY 16 2nd Quarter LaPas Report. • <u>Patient Satisfaction Survey Results</u>: Ms. Bonner reviewed the 2nd Quarter Patient Satisfaction Survey Results. • <u>Agency Statistical Data</u>: Ms. Bonner reviewed the FY 16 2nd Quarter Report for Services Provided by each Behavioral Health Center and Developmental Disabilities Programs. • <u>Risk Management Quarterly</u>: Ms. Bonner reviewed the FY 16 2nd Quarter Risk Management Report. <p><u>Developmental Disabilities</u>: Wesley Cagle</p> <ul style="list-style-type: none"> • <u>Program Statistics</u>: Mr. Cagle gave a brief update of the current DD Waiver status totaling 1152 waivers (801 NOW, 228 SW, 122 CC and 1 ROW). Mr. Cagle reported 51 individuals were assisted through Crisis and there are currently 18 participants in Self-Direction. • Mr. Cagle reported DD is conducting provider self-assessments and on-site visits. Currently in the process of validating 12 agencies through the process. • Mr. Cagle reported the Art of Respect Essay Contest was a success. All the schools in the 7 parishes were contacted to participate. There were 6 winners from Hahnville High School and 1 winner from West St. Mary High School.
Old Business	None
New Business	None
Views and Comments by the Public	None
Consideration of Other Matters	<ul style="list-style-type: none"> • SCLHSA May Calendar-Ms. Schilling reminded everyone of Family Fun Day scheduled on Saturday, May 14, 2016 from 10am to 2pm at Peltier Park in Thibodaux. • Chairman Nicholas stated there will not be a meeting in June, the next Board meeting will be held on Thursday, July 14, 2016, @ 6:00pm, at the SCLHSA Administration Office, 521 Legion Avenue, Houma. • Ms. Schilling stated she will forward the contact information for the Legislative Delegation to the Board Members via email as requested.
Adjournment	Motion to adjourn by Mrs. Lynne Farlough, seconded by Ms. Karen Lentini, motion carried. Meeting adjourned at 7:20pm.